

**Fair Political Practices Commission  
Memorandum**

To: Chairman Johnson, Commissioners Hodson, Huguenin, Leidigh, and Remy  
From: Michael B. Salerno, Executive Director  
Subject: Executive Director's Report  
Date: February 27, 2008

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This is a summary of administrative activity and other matters since the report sent to you prior to the last Commission meeting.

**STAFF PROJECTS**

**Technical Assistance:**

Seminars: Tara Stock, Trish Mayer and Kevin Moen each presented SEI filing officer seminars. Cynthia Jones conducted a SEI seminar for employees at the Sacramento Public Library and Kevin Moen presented a similar presentation to employees at the California Housing and Financing Agency. Trish Mayer conducted a campaign outreach with the city staff of Port Hueneme.

**CONFLICT-OF-INTEREST CODES**

Pursuant to Section 87300 of the Government Code and Commission Regulation 18750.1, state and multi-county agencies seeking to adopt or substantively amend a conflict-of-interest code must submit the proposed code to the Commission for review and approval. The Technical Assistance Division has reviewed and, since the last agenda, I have approved the following conflict of interest codes:

**Code Amendments**

Shasta-Tehama-Trinity Joint Community College District (new positions and disclosure categories)  
Sacramento Regional Transit District (new positions)  
Sierra Economic Development Corporation (revised categories)  
Sierra Planning Organization (revised positions)  
San Bernardino Valley Municipal Water District (new positions)  
California State Library (new positions)  
Tahoe Truckee Airport (new disclosure categories, new positions)  
Sutter-Yuba Mental Health Services (new positions)

**Code Adoption**

Citizen's Financial Accountability Oversight Committee

**Exemption from COI Code Requirement:**

California Crime Laboratory Review Task Force

## **PROBABLE CAUSE HEARINGS**

**Discussion of the Delegation of Probable Cause Hearings:** At the regularly scheduled February 2008 Commission meeting, Commissioner Leidigh inquired about the delegation of the duty to conduct probable cause hearings and staff workload. Pursuant to Regulation 18361, revised effective October 24, 2007, the Executive Director, if he or she is unavailable or believes he or she cannot be fair or impartial concerning various matters, may delegate certain functions to the General Counsel or to an attorney from the Legal Division. This ability to delegate includes the conduct of a probable cause hearing. To date, I have delegated the only probable cause hearing that occurred during my tenure as Executive Director. I did so because of my activity reviewing the current workload of the Enforcement Division led to a lack of certainty on my part that I had no prior knowledge of the case. In excess of caution, I asked the General Counsel, Scott Hallabrin, to select who he considered was the appropriate attorney from the Legal Division to conduct the hearing. When I asked the General Counsel why he selected Mr. Woodlock, I was informed Mr. Hallabrin selected him on the basis of experience and workload. It is difficult to assess how frequently this delegation will occur, but based on past experience and the number of probable cause hearings conducted, it should not occur frequently.